

**CHARLES UNIVERSITY
CATHOLIC THEOLOGICAL FACULTY**

Rules for awarding scholarships at the Catholic Theological Faculty

Academic Senate of the Catholic Theological Faculty pursuant to Sections 27(1)(b) and 33(2)(f) of Act No. 111/1998 Coll., on Higher Education and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended, resolved as follows Rules for awarding scholarships at the Catholic Theological Faculty as its internal regulation.

The document was translated by artificial intelligence. The Czech version is binding for interpretation.

Article 1

Introductory provisions

1. The provision of scholarships to students of Charles University (hereinafter referred to as "the University") is governed by the rules set out in Act No. 111/1998 Coll., on Higher Education and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter referred to as "the Higher Education Act"), and the internal regulations of the University, in particular the Scholarship Regulations of Charles University (hereinafter referred to as "the University Scholarship Regulations").
2. These Rules for the Awarding of Scholarships at the Catholic Theological Faculty (hereinafter referred to as the "Faculty") set out the conditions under which scholarships are awarded by the Dean to students enrolled at the Faculty.
3. Students may be awarded scholarships paid from the state budget contribution for educational and scientific research, development and innovation, artistic or other creative activities (hereinafter referred to as "contribution"), from the state budget subsidy (hereinafter referred to as "subsidy"), from the scholarship fund or from other sources.
4. A scholarship paid for by a grant or subsidy may be awarded to a student
 - a. for outstanding academic achievement,
 - b. for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge,
 - c. for research, development and innovation activities according to a special legal regulation,¹
 - d. in case of a student's difficult social situation, including a grant to support accommodation,
 - e. in cases of special consideration,
 - f. to support study abroad,
 - g. to promote study in the Czech Republic,
 - h. students of doctoral programmes.
5. The limits of the total amount that can be paid to a student in a given academic year under a scholarship paid from a grant or subsidy are set out in the University's Scholarship Regulations.
6. The scholarships referred to in paragraph 4 may be paid in part or in full
 - a. from the scholarship fund; in this case, the range or limit of the total amount that can be paid to the student in a given academic year is set out in the University's scholarship regulations,
 - b. from other sources; in this case, the maximum amount limits set out in the University's Scholarship Regulations do not apply.
7. The method and frequency of payment of the scholarship is determined by the University's Scholarship Regulations.

¹ Act No. 130/2002 Coll., on support for research, experimental development and innovation.

8. Except as otherwise provided in these rules, a scholarship may not be awarded or paid to a student if the actual period of study in a bachelor's or master's degree programme exceeds the standard period of study for that programme by more than two years.
9. If a condition relating to the standard period of study must be met for the award of the scholarship, this period is calculated from the first day of the academic year in which the applicant enrolled.
10. With the exception of the scholarship for outstanding academic performance, the scholarship may be awarded and paid if
 - a. the student has duly completed the study, or
 - b. the dean has decided on the basis of the student's request for interruption of studies

and the conditions for the award of the scholarship were fulfilled by the participant at the time when he or she was a student, and in the case of a scholarship awarded on the basis of an application, the application was submitted at the time when the participant was a student.

Article 2

Scholarship for outstanding academic performance (to Article 4 of the University Scholarship Regulations)

1. The scholarship for outstanding academic performance is awarded retrospectively for the previous study period. For students enrolled in the first section of their studies in a follow-up master's degree programme, the scholarship for outstanding academic performance in the previous study period in the bachelor's degree programme is awarded ex officio if the student completed it at the faculty, or upon application if the student completed it at another faculty of the University or at another university.
2. The scholarship for academic excellence is awarded to the first ten percent of a decided number of students (rounded up) who have achieved the best weighted grade point average in the preceding period of study. In addition, the Distinction Scholarship shall be awarded to each additional student above the number referred to in the first sentence who has achieved the same weighted grade point average as the student with the highest weighted grade point average to whom the Distinction Scholarship was awarded.
3. The decisive number of students is the number of students enrolled in the study programme as of 31 October of the current year for whom there is no obstacle to the provision of a scholarship pursuant to paragraph 7. The decisive status of the study results is the status of the study control results recorded in the study information system at the end of the previous study period.
4. In determining the weighted average, the results of the examination of all subjects whose completion has been verified by examination or classified credit are used; this must be at least three subjects. Grades from both regular and remedial terms are counted. Examinations and graded credits recognised in accordance with paragraphs 16 and 17 of the Charles University Study and Examination Regulations are not included in the grade point average.
5. The weighted grade point average (P) is defined by the relationship: the sum of the product of the credits earned for the course and the numerical value of the course classification of the courses counted divided by the sum of the credits earned for all courses counted, or

$$\Sigma (K_p \times Z_p)$$

$$P = ,$$

$$\Sigma (K_p)$$

where K_p is the number of credits obtained for course p , Z_p is the numerical value of the classification of course p . The calculation is rounded to thousandths.

6. A student who is enrolled at the faculty in more than one study programme at the same time and has fulfilled the conditions for the award of a scholarship for outstanding academic

performance in more than one of them may be awarded this scholarship more than once, up to a maximum of CZK 50,000.

7. A scholarship for outstanding academic performance paid from a grant, subsidy or scholarship fund cannot be awarded or paid to a student if an obstacle referred to in Article 13 of the University's Scholarship Regulations occurs. This barrier shall also apply to a scholarship for excellence which is paid in part or in full from other sources. A scholarship for excellence cannot be awarded to students on doctoral programmes.
8. The amount of the scholarship for outstanding academic performance in a given academic year and, where appropriate, its differentiation according to the weighted average of the academic performance achieved shall be determined by the dean after the opinion of the academic senate of the faculty.
9. The scholarship for outstanding academic performance shall be awarded and paid in a lump sum by 31 December of the study period following the study period in which the student has achieved the outstanding academic performance for which the scholarship is awarded.

Article 3

Scholarship for outstanding research, development and innovation,
artistic or other creative achievements contributing to the deepening of knowledge
(to Article 5 of the University Scholarship Regulations)

1. The Scholarship for Outstanding Research, Development and Innovation, Artistic or Other Creative Achievements Contributing to the Deepening of Knowledge (hereinafter referred to as the "Scholarship for Outstanding Creative Activity") is awarded to students for exceptional results of creative activities they have engaged in in connection with their studies at the Faculty, in particular for an outstanding qualifying thesis, publication of a professional publication, significant contribution to the editorial activities of the Faculty, or particularly beneficial representation of the Faculty related to creative activities.
2. The award of a scholarship for outstanding creative activity is decided by the dean on his/her own initiative or on the basis of a written and reasoned initiative of the vice-dean, the study programme guarantor or the head of the department.
3. Obstacles to the award of a scholarship for outstanding creative activity shall be governed mutatis mutandis by the rules set out in Article 2(7).

Article 4

Scholarship for research, development and innovation activities according to a special legal regulation
(to Article 6 of the University Scholarship Regulations)

1. The scholarship for research, development and innovation activities under a special legal regulation (hereinafter referred to as the "project scholarship") is awarded to students in accordance with the rules of the relevant project.
2. The decision to award a project scholarship is made by the dean on the basis of a written and reasoned proposal by the principal investigator of the project.
3. Obstacles to the award of a project grant shall be governed mutatis mutandis by the rules set out in Article 2(7).

Article 5

Scholarship in case of social hardship and to support accommodation (to Articles 7 and 8 of the University's Scholarship Regulations)

The scholarship in the case of a student's difficult social situation and the scholarship to support accommodation are awarded to students in accordance with the University's Scholarship Regulations.

Article 6

Scholarship in cases of special consideration (to Article 9 of the University's Scholarship Regulations)

1. The scholarship in cases of special consideration (hereinafter referred to as the "extraordinary scholarship") is awarded to students in connection with exemplary civic acts and in connection

with activities in which the student has participated in the activities of the university or faculty, such as, in particular, pedagogical and creative activities, international and domestic cooperation, assistance in the self-government of the faculty, representation and PR activities, the development of information technology, concerts, exhibitions and festivals, and sporting events organized by universities.

2. Each year, the Dean awards the best graduate of each Master's degree programme implemented by the Faculty a scholarship in the form of an extraordinary prize, which is called the "Miloslav Cardinal Vlk Prize". Details shall be determined by a measure of the Dean. If no graduate of a master's degree programme fulfils the conditions laid down in the dean's measure, no prize shall be awarded in that year in that master's degree programme.
3. In accordance with the University's Scholarship Regulations, an exceptional scholarship may be awarded in connection with an acute hardship of the student, caused in particular by the intervention of a natural disaster, war or other similar disaster.
4. The Dean decides on the awarding of an extraordinary scholarship at the request of the student or on his/her own initiative or on the basis of a written and justified initiative of a faculty employee.
5. The amount of the extraordinary scholarship under paragraphs 1 and 2 shall be determined by the dean in a measure. The amount of the exceptional grant referred to in paragraph 3 shall be determined by the dean taking into account the nature of the hardship, the limit of the amount being set in accordance with Article 1(5-6).
6. Obstacles to the award of an exceptional scholarship shall be governed mutatis mutandis by the rules set out in Article 2(7).

Article 7

Study Abroad Scholarship

(to Article 10 of the University Scholarship Regulations)

1. The Study Abroad Support Grant is awarded to students to help cover the costs of studying abroad, usually taking into account the rules of the relevant foreign exchange programme.
2. The Dean decides on the award of a scholarship to support study abroad on the basis of a written and reasoned proposal by the student and taking into account the recommendation of the Vice-Dean for International Affairs. The scholarship is awarded retroactively after the foreign activity has taken place.
3. The amount of the scholarship will be set by the Dean in the range of 20-100% of the proven justified expenses, taking into account the nature of the results of the foreign activity (e.g. the number of internationally recognized credits for study obligations or their equivalents, active representation of the faculty, preparation of a thesis, article, monograph, etc. The limit of the amount of the study abroad scholarship that can be paid to a student in a given academic year is set in accordance with Article 1(5-6).
4. The scholarship to support study abroad can be awarded to a student of a bachelor's degree programme only after the completion of the first year of study.
5. Obstacles to the award of a study abroad scholarship shall be governed mutatis mutandis by the rules set out in Article 2(7).

Article 8

Scholarship to support studies in the Czech Republic

(to Article 11 of the University Scholarship Regulations)

Scholarships to support the study of foreigners in the Czech Republic are awarded to students in accordance with the University's Scholarship Regulations.

Article 9

Doctoral scholarship

(to Article 12 of the University Scholarship Regulations)

1. The doctoral scholarship is awarded to all students of full-time doctoral study programmes whose studies do not exceed the standard duration of the study programme.
2. The amount of the doctoral scholarship shall be determined by the dean of the faculty in accordance with Article 1(5) and (6) after the opinion of the academic senate of the faculty.
3. Upon successful completion of the state doctoral examination, the doctoral scholarship determined in accordance with paragraph 2 shall be increased by the amount specified in Article 12(3) of the University's Scholarship Regulations from the following calendar month. Upon successful completion of the student's specified study, research or other duties or obligations, the doctoral scholarship referred to in Article 12(2) of the University's Scholarship Regulations may be increased by a further amount, but not more than the total amount specified in Article 12(3) of the University's Scholarship Regulations. Details shall be laid down in a measure of the Dean in connection with the procedure under paragraph 2.
4. In the event that the regular evaluation concludes that the student has not fulfilled some of the obligations according to the individual study plan, the dean may, on the proposal of the departmental board, award the student a doctoral scholarship for the next academic year in a lower amount or reduce the already awarded scholarship by up to 50%. The dean, on the proposal of the subject board, may increase the doctoral scholarship again in the light of the conclusion of the next regular evaluation. The re-increase of the doctoral scholarship is effective from the legal force of the decision to increase the scholarship. If the conclusion of the regular evaluation is that the student has not fulfilled the obligations according to the individual study plan, the dean will decide to withdraw the scholarship.
5. Obstacles to the award of a doctoral scholarship are governed by the rules set out in Article 13(2) and (3) of the University's Scholarship Regulations.

Article 10

Transitional and final provisions

1. The Rules for Granting Scholarships at the Catholic Theological Faculty of Charles University in Prague of 21 October 2009, as amended on 30 April 2014, are hereby repealed.
2. Proceedings initiated under the existing Scholarship Regulations shall be completed in accordance with these Scholarship Regulations.
3. This Internal Regulation was approved by the Academic Senate of the Faculty on 31 May 2017 and comes into force on the date of approval by the Academic Senate of the University.
4. These rules will take effect on the first day of the 2017/2018 academic year.

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Chairman of the Academic Senate of the
Catholic Theological Faculty

ThLic. Prokop Brož, Th.D.
Dean of the Catholic Theological Faculty

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Chairman of the Academic Senate of the
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Academic Senate of Charles University approved this internal regulation on 23 June 2017.

The Academic Senate of Charles University approved this internal regulation on 23 June 2017.

Validity and effectiveness

Amendments to the Rules for Granting Scholarships at the Catholic Theological Faculty were approved by the Academic Senate of the Catholic Theological Faculty of Charles University on 29 May 2019 pursuant to Section 27(1)(b) and Section 33(2)(f) of Act No. 111/1998 Coll., on Higher Education and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended.

The amendment to the Rules for Granting Scholarships at the Catholic Theological Faculty shall enter into force on the date of approval by the Academic Senate of the University and shall take effect on the first calendar day of the immediately following month.

The Academic Senate of the University approved this internal regulation on 21 June 2019.

Validity and effectiveness

Amendments to the Rules for Granting Scholarships at the Catholic Theological Faculty were approved pursuant to Section 27(1)(b) and Section 33(2)(f) of Act No. 111/1998 Coll., on Higher Education and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended, by the Academic Senate of the Catholic Theological Faculty of Charles University on 30 March 2022.

The amendment to the Rules for Granting Scholarships at the Catholic Theological Faculty shall enter into force on the date of approval by the Academic Senate of the University and shall take effect on the first calendar day of the immediately following month.

The Academic Senate of the University approved this internal regulation on 13 May 2022.